

Abdallah Karam, M.D., S.C.

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ELECTRONIC HEALTH RECORD SYSTEM

Dear Patients:

We began using our electronic health record system eClinicalWorks (eCW) in June of 2013. The transition from paper charts to electronic charts has been completed for any of our patients who have been to see Dr. Karam since that time. For patients new to our practice – the time to enter all of your new patient information and data into the electronic health record will take about 15 – 20 minutes for our staff.

In order to make your check in process seamless, we ask that you assist us with the following:

1. Please **arrive at least 20 minutes prior to your scheduled appointment time** so that our staff has sufficient time to enter required information into the electronic health record.
2. Bring your **Driver's License or State issued photo ID and you Medical Insurance card(s)** with to your appointment. This information is MANDATORY to register you properly into the computerized record system. Without this information we may be unable to keep your appointment with Dr. Karam.
3. Bring **ALL** prescription medication bottles and over-the-counter treatments (this includes vitamins, Supplements, pain relievers, nose sprays and eye drops, etc.). In addition to bringing the actual medication containers (or if unable to comply - bring photos on your cell phone), we would appreciate your cooperation in filling out the attached medication list.
4. To input the most up-to-date patient information such as address, insurance and other important health information about you, we ask that you complete all sections (in their entirety) of the patient registration and intake forms. This information is required so that we can start your comprehensive electronic medical record.

Diabetic Patients: Please bring your blood sugar readings with you for every appointment. Please record the date and time for all of your blood sugar readings.

High Blood Pressure Patients: Please bring your blood pressure readings into the office with you for every appointment.

Thank you in advance for your cooperation as we work together to create your comprehensive healthcare record and make your visit with Dr. Karam and our office a pleasant one.

Sincerely,
Abdallah Karam, MD
Office Staff